



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: November 5, 2020  
To: Chief School Administrators, Charter and Renaissance School Project Leads  
From: Daryl Minus-Vincent, Acting Assistant Commissioner  
Division of Field Services  
Deadline: November 30, 2020

### **School Safety and Security Plan Review Statement of Assurance Reminder**

New Jersey Administrative Code (*N.J.A.C. 6A:16-5.1*) requires school districts to have a School Safety and Security Plan with plans, procedures, and mechanisms reviewed and updated annually.

The 2020-2021 New Jersey Quality Single Accountability Continuum (NJQSAC) includes performance indicators in five key component areas: Instruction & Program, Fiscal, Governance, Operations, and Personnel. The Operations component area assesses a school district's performance and capacity in implementing school district policies in areas such as student health, safety, substance abuse, and career and academic counseling. One Operation indicator includes verification that the district School Safety and Security Plan has been reviewed and updated by the Chief School Administrator, Charter School or Renaissance School Project Leads.

The School Safety and Security Plan Review Statement of Assurance (SOA) form is the annual verification that School Safety and Security Plans have been reviewed and updated. The SOA should be submitted by the Chief School Administrator, Charter School or Renaissance School Project Lead to the New Jersey Department of Education's (NJDOE) County Office of Education by November 30, 2020.

The [School Safety and Security Plan Annual Review Statement of Assurance form](#) is available at the NJDOE's Office of School Preparedness and Emergency Planning [website](#), under the "Planning" tab.

Questions can be directed to the Office of School Preparedness and Emergency Planning at [school.security@doe.nj.gov](mailto:school.security@doe.nj.gov) or (609) 376-3574.

c: Members, State Board of Education  
Angelica Allen-McMillan, Ed.D., Acting Commissioner of Education  
NJDOE Staff  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group